Republic of the Philippines

**DEPARTMENT OF SCIENCE AND TECHNOLOGY**

**Balik Scientist Program**

**Expert’s Information Sheet**

**TYPE OF ENGAGEMENT :**  NEW EXTENSION/SUBSEQUENT VISIT

**CATEGORY :**  SHORT-TERM LONG-TERM

2”x 2”

Photo

Part I. To be filled out by Expert

1. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last First Middle

(Maiden Name for married women)

1. Civil Status: ( ) Single ( ) Married
2. Citizenship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Contact Number/s: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Postal Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. Type of current visa:

47 (a)(2)

Others (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Please identify contact persons in the Philippines:

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. For Long-term engagement, if married:

Name of spouse: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Names and birth dates of two minor dependents (if any):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify that the foregoing answers are true and correct to the best of my knowledge and belief.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Application

Signature over Printed Name of Expert

###### Part II. To be filled out by the Host Institution:

1. Name of Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Postal Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Contact Numbers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Contact Person/Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Please put a C:\Program Files\Microsoft Office\MEDIA\OFFICE12\Bullets\BD21301_.gif beside the incentive/s to be requested from BSP according to the type of Program

applied for. Kindly refer to the BSP Implementing Rules and Regulation (IRR) for more details.

|  |  |
| --- | --- |
|  | **Short Term** |
|  | Roundtrip Economy Airfare |
|  | Daily Subsistence Allowance (DSA) |

|  |  |
| --- | --- |
|  | **Long Term** |
|  | Roundtrip Economy Airfare |
|  | Duty-free importation of professional instruments and personal effects for own use and not for sale |
|  | No-dollar importation of motor vehicle |
|  | Exemption from payment of travel tax |
|  | Reimbursement of freight expense (2 ½ tons) for car and personal effects |
|  |  |

1. Host Institution Counterpart Support: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Documentary requirements:
   * **For Both Short Term and Long Term Categories**
     + Signed BSP Form 1 and Letter of Intent by the BSP applicant addressed to DOST Secretary Mario G. Montejo
     + Endorsement letter from the Host Institution(s) addressed to DOST Secretary Mario G. Montejo
     + Copy of passport of BSP applicant
     + Detailed/Updated Curriculum Vitae to include the following:
       - Educational Background
       - Field of Specialization
       - Areas of Research Interest
       - Professional/Employment/Work History including significant scientific, technological and/or entrepreneurial activities undertaken
       - Significant achievements (up to 3) made related to your expertise or profession
       - Relevant trainings
       - Fellowship or Grants
   * **For Short Term Category only,**

* proposed Terms of Reference (TOR) with clearly defined expected outputs/deliverables and detailed schedule of activities (with Gantt Chart), submitted in concurrence with the host institution(s)
* for subsequent visit, a detailed Program Framework or Road Map on what will be accomplished
  + **For Long Term Category only,**
* detailed Quarterly Activity Plan, and Statement of Research when applicable, submitted in concurrence with the host institution(s)



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Date of Application

Signature over Printed Name of

Head of Host Institution